

(iii) Table of Work Effort and Redaction of Salary, Fringe and Overhead Costs

Peer reviewers need to see the individual effort that will be spent on the project, whether at the proposing organization or not, whether NASA is paying for it or not. Thus, every proposal must include a Table of Personnel and Work Effort that simply lists all of the planned work commitment, by person or role without any technical details.

Example Table of Personnel and Work Effort

Person and/or Role	Time charged to this proposal	Time not charged to this proposal	Total Time per person/year
PI, Ric Sanchez	3 months/year	N/A	3 months/year
Co-I, Morti Smith	4 months/year	N/A	4 months/year
Co-I, Revolio Clockberg Jr.*	N/A	1.5 months/year	1.5 months/year
Collaborator, Daniella Harmon	N/A	<i>de minimis</i>	<i>de minimis</i>
Grad Student, Justine Roiland ^o	N/A	12 months/year	12 months/year

* A letter of support is provided from the foreign organization Herpson Polytechnic Universität for Prof. Revolio Clockberg Jr. participating at no cost to this proposal.

^o The Graduate student from the Citadel is funded by a FINESST award and thus participating at no cost to this proposal.

Note, this table is outside of and is distinct from the budget and the page-limited main part of the proposal and thus, unless otherwise stated in an individual program element, any person time listed in the table of work effort that is offered at no cost by the proposing organization is assumed to be an estimate of anticipated additional effort that may be provided to the project as needed and is considered voluntary uncommitted effort. Descriptions of the work that each team member would be performing must be included in the main part of the proposal, not in this table. The example table shown above presumes a simple case for which all investigators are working the same amount of time on the project each year. The reality is often more complicated, and your table should reflect the best estimate of the amount of time each participant will spend on the project. [Templates](#) have been provided for those proposing to Appendix C, and templates have also been provided for a number of program elements in Earth Science (Appendix A) but all are welcome to use them.

Peer reviewers do not need to know salaries or overhead rates to evaluate the cost reasonableness of ROSES proposals. Thus, proposals should not include costs of salary, fringe, or overhead anywhere in the uploaded proposal PDF, including the budget detail or justification sections in the main proposal, which will be seen by peer reviewers. Unless otherwise specified by the program element, all proposers must include all costs, including salary, fringe and overhead of NASA civil servants, all subawards, and any separate Co-I awards in two places outside of the uploaded proposal PDF: the NSPIRES web page budgets and the separately uploaded "Total Budget" PDF file, see below and the [walkthrough on this subject](#).